

# PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf  
Chief Alan Matzke – DePere Fire/Rescue  
Chief David Litton – Green Bay Metro FD  
Chief Eric Boulanger – Oneida PD  
Chief Greg Deike – Wrightstown PD

Sheriff Todd DeLain – BC Sheriff  
Chief Derek Beiderwieden – DePere PD  
Chief Randy Bani – Hobart/Lawrence PD  
Chief Mark Hendzel – Pulaski PD

Director Chris Gabryszek – County Rescue  
Chief Andrew Smith – Green Bay PD  
Chief Kurt Minten – Lawrence FD  
Chief Tom Kujawa – UW-Green Bay PD

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A regular meeting was held on **April 23, 2019** at Brown County Public Safety Communications Building, Emergency Operations Center located at 3030 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Beiderwieden at 10:00 a.m.

II. Roll Call

Present: Chief Derek Beiderwieden, Chair  
Chief Eric Dunning  
Chief David Litton  
Commander Paul Ebel  
Chief Alan Matzke  
Chief Kurt Minten  
Director Chris Gabryszek

Also Present: Cullen Peltier, Brown County Public Safety Director  
Mandy Leonard, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

**Motion made by Chief Dunning, seconded by Commander Ebel to approve the April 23, 2019 agenda. Vote taken. MOTION CARRIED UNANIMOUSLY.**

IV. Communications Center Update

Director Peltier reviewed Brown County Public Safety's 2018 budget and S.M.A.R.T. goals.

Synopsis of S.M.A.R.T. goals were as follows:

1. CAD Implementation – Ongoing
2. Telestaff timekeeping system – Possible usage of Telestaff in the future. Public Safety is currently working with InTime.
3. Expand continuing education – Continuous efforts are made to send staff to continuing education courses, as well as, host continuing education courses at the center.
4. Increase staffing – Call volume remains relatively the same, even though the center seems to be busier. The volume is hard to quantify therefore the center is trying to trace high priority/high risk calls, along with radio traffic. Staffing of supervisors at 6 people is good. Continue to look at the telecommunicator position for possible increases in staff. It was noted that dispatchers currently take 11-12% of calls as overflow from the calltake positions.

5. Performance evaluations – Public Safety liked pay for performance measures. The evaluation process has become more subjective. Telecommunicator I and Telecommunication Operator positions have been combined into all Telecommunication Operators through the County's classification and compensation study.

The center is currently down one part-time position. Plan to fill the position when additional hires are needed or wait until the 2020 shift bulletin. Critical testing occurs 1-2 times per week for potential new hires to be added to the eligibility list.

Industry turnover average remains around 20%. In 2017, the center was at 14.5% and in 2018 it was at 13%. Strive to be around 12%. Chief Dunning, as well as Chief Beiderwieden, recommended PEP (Personnel Evaluation Profile) testing for potential new hires. Director Peltier will look in to this evaluation method and see if it would be beneficial for the center.

2018 was under budget by approximately \$60,000.00; software maintenance and overtime costs decreased while equipment maintenance costs stayed relatively the same.

V. CAD Update

Director Peltier continues working with administration and the County Executive on funding for the CAD project.

Technology Services voiced concerns with the Linux based system utilized for Motorola Flex (Spillman). The county may contract with a 3<sup>rd</sup> party vendor for hardware monitoring. Additional funds will be required for maintenance costs and additional equipment. The additional equipment may be utilized in more than one county department, decreasing the cost to Public Safety.

The ability to clone calls and the need for proper recommendations have been potential downfalls to the Motorola Flex product. Public Safety feels they are comfortable with the ability to use a master screen, as opposed to, cloning calls to do business. Motorola Flex likes the idea of cloning calls and may provide this as an enhancement in the future. The current way of recommending units will change. Motorola Flex can recommend based on proximity or AVL. Director Peltier plans to schedule a demo or webinar in regards to recommendations for all agencies to review to assure that each agency can make the recommendations work.

Director Peltier plans to update the County Board on the CAD project in June.

VI. Standardization Operating Procedures Update

No updates

VII. Dispatch Users Group (DUG) Update

No updates

VIII. Roundtable

None

IX. Other Matters

No other matters

X. Next Meeting

To be determined. Meetings will be held quarterly. Mandy Leonard to coordinate a quarterly date/time for future meetings.

XI. Adjourn

Motion made by Chief Dunning, seconded by Commander Paul Ebel to adjourn at 10:49 a.m. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

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Chief Derek Biedervieden, Chair  
Public Safety Advisory Board

Cullen Peltier, Director  
Public Safety Communications